



## Diploma Reorder Request

Diploma replacements can be issued to graduates whose original diplomas have been lost or destroyed. Diplomas will be signed by current College administrators. The reprinting and signing process takes 6-8 weeks.

Return completed form with \$50 replacement fee to:

Registration & Records Office  
Cornish College of the Arts  
1000 Lenora Street  
Seattle, WA 98121  
Fax: 206.720.1011

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Cornish ID: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Graduation Date: \_\_\_\_\_

Department: \_\_\_\_\_

Diploma will be:

- Held at Registration & Records Office for in-person pick-up
- Mailed to the following address (please ensure that your mailbox can accommodate a 9x11" rigid mailing envelope):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Method of Payment:

- Check       Credit Card       Cash (in person only)
- Visa       MasterCard

\_\_\_\_\_

Credit Card Number

\_\_\_\_\_

Expiration Date

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### FOR OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

Fee Receipt #: \_\_\_\_\_

Date Ordered: \_\_\_\_\_

Date Mailed to Requestor: \_\_\_\_\_